



Manicure Program Syllabus

Description:

The manicure program meets the minimum requirement by the State of Texas. The Texas Department of Licensing and Regulation has approved IHeart Lash Academy and its curriculum. The Scheduled completion time for this 600 Hours clock hour course is 4 months for FULL TIME and 8 months for PART TIME. Students will attend two phases for this program. Phase I is the initial basic training, and Phase II is building confidence, speed and self sufficiency.

Pay Schedule

Tuition : \$6000.00

Due at Sign Up : Application Fee : \$25 & 500.00 Non Refundable Deposit

Due at Orientation : Full amount due or \$2750.00 to be eligible for the payment plan option.

Payment Plan Contract will be administered to students approved.

Exam Fee : \$125 (Prior to graduation)

Objective:

Upon completion of the manicure course requirements, the graduate will be able to

1. Display personal integrity with self confidence and a positive attitude.
2. Display effective communication skills, visual poise and proper grooming.
3. Display effective employer - employee skills
4. Perform all Manicuring skills at or above a basic level
5. Apply learned theory, technical information and related matter to assure sound judgements, decisions and procedures

To continue to grow as a manicurist, the graduate should continue to learn new and current information related to skills, trends, and methods for career enhancement in cosmetology and related fields.

References :

Cengage Online Platform

Milady's Standard Nail Technology Textbook and Workbook for reference purposes

OPI Workbooks and videos "

Nail Structure and Product Chemistry Second Edition

Instruction Methods :

Cengage /Milady curriculum is used in the program. Specific tasks necessary for state board preparation and entry level job skills are taught in sequential steps. Clinic equipment, implements and products are comparable to those used in the industry. Each student received

instruction related to performing useful, creative and productive career oriented activities. Education methods used include lecture, demonstration. Textbook study, hands on practice, audio visuals , guest speakers, field trips not exceed 30 hours, projects and activities.

Phase I :

The first four weeks of class are designed to introduce each new enrolling student to both the basic skills and State board practical exam requirements. Each day a set of practical skills will be demonstrated; students are expected to practice over and over in their non demonstration in this time during the first four weeks. During this time students will also attend theory and complete workbook, assignments and a test for each chapter covered in Phase I. An exam guideline will be provided for preparation of the mock state board practical exam. Completion of Phase I is indicated by passing of a Mock State Board Exam.

Phase II :

The next eleven weeks will focus mainly on performing services on clients. The practice will allow the student to refine their skills learned in phase I and to increase speed. During this time students will also attend their complete workbook, assignments, and a test for each chapter covered in Phase II. All missing and late work will be turned in before the student will be allowed to take the final exams. Tracking of all model applications will be done on a provided monthly calendar. Completion of Phase II is indicated by passing a second mock state board written and practical exam with a 70% or better and clocking 600 hours.

Grading :

Students must maintain a minimum grade of average of 75% to be making satisfactory academic progress. Students are graded on theory, practical and clinic work. All grades will be on a 100 point scale. Written tests are generally given on Friday after each textbook chapter. In addition to the test, the workbook and assignment are due on the Friday after each textbook chapter. IF the student does not pass a chapter test , the score will be recored; but the student has one opportunity to re-test. If the re- test score is higher , it will replace the first score. A 10 point penalty applies on each assignment for each day work is late. Two comprehensive written exams are given at the completion of all chapter tests; the minimum passing score on a written final is 80%.

The grading scale is :
A 90-100 Excellent
B 80-89 Good
C 75-79 Satisfactory
D 0-74 Unsatisfactory

Contents of Units of Instruction :

Unit Description	Textbook Chapter or Source
Life Skill and Professional Image	Chapter 1 & Chapter 2
Communicating for Success & The healthy professional	Chapter 3 & 4
Infection Control & Chemistry and Chemical Safety	Chapter 5 & 6
Electricity & Electrical Safety and Career Planning	Chapter 7 & 8
On the Job & The beauty business	Chapter 9 & 10
History and Career Opportunities & General Anatomy and Physiology	Chapter 1 & 2
Skin structure , disorders, disease & Nail structure disorders and diseases	Chapter 3 & 4
Nail product chemistry and Manicuring	Chapter 5 & 6
Pedicuring and Electric Filing	Chapter 7 & 8
Nail tips and forms and nail resin systems	Chapter 9 & 10
Monomer Liquid and Polymer powder nail enhancements & Gel enhancements	Chapter 11 & 12
Nail art & Conversions	Chapter 13

Course Projects : TBD

Graduation:

To graduate from the manicure program ,each student will :

1. Accumulate at least 600 hours
2. Complete all chapter of the textbook, tests, and assignments
3. Complete a TDLR Mock Exam
4. Complete all practical calendars
5. Complete two written exams with a minimum score of 70%
6. Pass a Mock practical exam
7. Perform a complete set of artificial nail enhancements on a client
8. Perform all basic manicuring and pedicuring procedures on a client
9. Complete and exit interview and exit paperwork
10. Make satisfactory arrangements for payment of all debts to school.